

Fannies Community
Art Series
Art Exhibit Agreement

The undersigned agree to cooperate to create and promote an exhibition of artwork by _____, shall be referred to as the **Artist**. The Exhibit will open on _____ and close on _____.

Dominick M Maino shall be referred to as the **Curator** and Jenny Diaz shall be referred to as the **Events Manager**. They will serve as the liaison between **Artist** and **Owner**.

Stephanie Laxner Rybandt, proprietor of FANNIE'S, shall be referred to as **Owner**.

The proposed Exhibit will take place at FANNIES 5040 W. Montrose Ave, Chicago, IL.

Owner agrees to provide display space for the Artwork during the Exhibit.

The **Artist** will deliver all Artwork on _____ and shall retrieve it on _____. **Please contact the Events Manager immediately for any issues with these dates.**

Meet the Artist reception date is to be determined: **Artist** may choose a _____.

Owner reserves the right to accept or reject any Artwork, to approve the location and manner of installation and removal of the Artwork, and to terminate this Agreement upon written notice to the parties at any time.

Exhibit space will be managed by the **Curator, Events Manager** and **Owner**, subject to **Owner's** reservation of rights stated above. Their judgment will prevail in the event of any disagreement with the **Artist** concerning the inclusion or placement of a piece of Artwork at the Exhibit, but **Owner's** judgment will take precedence in the event of any disagreement with the **Artist, Curator** or **Events Manager**.

The **Artist** shall select and supply 2-3 high-resolution digital images (300dpi 4"x6") of Artwork to the **Curator** for use for the flyer by _____.

The **Curator** and/or **Owner** will create an 8.5" x 11" flyer for the show. The **Curator** will submit draft to **Artist** to check for any errors before distributing. **Curator** will send a jpeg and/or a pdf of the final design to **Artist** for their own publicity via email and social media or printing.

The **Owner, Events Manager**, and the **Curator** will assist in the promotion of the Exhibit through social media and other outlets, as opportunities arise. The **Artist** is expected to self-promote the exhibition.

The **Artist** will provide and/or confirm information on an inventory list (if not attached to this agreement), by _____. The list will include digital image, title, medium, size and

sale price of each piece of Artwork. (Updates to inventory list may be made prior to installation.)

The **Artist** understands that artwork must be wired with D-rings and picture wire for secure hanging. Sawtooth hangers are not acceptable. If necessary, please confer with Events Manager and/or Curator prior to installation day to make sure work is properly prepared for hanging.

The **Artist** shall supply to the **Curator** a headshot photo, bio and statement for display purposes by_____. Alternately, **Artist** may design and supply an 8.5" x 11" pdf or printed artist page for display in the gallery. *(Please indicate preference by circling and initialing.)*

The **Artist** will be solely responsible for the transportation, maintenance and removal of the Artwork at the **Artist's** sole expense. Installation of the artwork shall be a joint effort between the **Artist, Events Manager** and **Curator** unless otherwise stipulated and agreed upon.

The **Artist** agrees to transport, maintain and remove the Artwork in a manner that will not interfere with the customary and normal operation of Owner's business.

The **Artist** will provide title cards for the work in the exhibition including artist name, title, media, price, and contact information for potential buyers, at the time of installation. Preferably, these are no larger than a business card and are printed on a computer (unless handwriting is especially neat). Cardstock is suggested. Do not use adhesive labels – all title cards will be attached to the wall with mounting putty.

All sales are conducted directly between **Artist** and buyer.

The **Artist** agrees to contact **Curator** if any Artwork(s) are sold and agrees to provide a replacement Artwork for display if the buyer wants to take piece away. Otherwise, all works shall remain on the wall until the end of the exhibition.

The **Curator** and/or **Events Manager** will upon request assist the **Artist** in the removal of the Artwork under the **Artist's** direction, but such assistance will not shift the **Artist's** sole responsibility for the transportation, maintenance and removal of the Artwork.

Art Exhibit Agreement

Insurance coverage for property damage, destruction or loss of Artwork, or personal injury or damage to anyone arising from or relating to the Artwork or the Exhibit including, but not limited to attorneys' fees and court costs, or property damage, destruction or loss of any facilities furnishings or building improvements, components or operating systems in, on or about FANNIE'S premises ("Claims"), is the responsibility of the **Artist**. If desired, the **Artist** may provide proof of coverage.

The **Owners**, the **Events Manager**, the **Curator** and the **Artist** agree to hold each other harmless from any Claims arising from or relating to the Artwork or the Exhibit, to the extent covered by such insurance.

If for any reason the **Artist** does not provide proof of insurance, **Artist** agrees to hold harmless and indemnify **FANNIE'S** and her agents from any Claims arising from or relating to the Artwork or the Exhibit.

All sales of art will be transacted directly between The **Artist** and the purchaser. **FANNIE'S** will not charge a commission for any sale of art and will not participate in any sale.

Owner appoints **Dominick M Maino** as their agent and **Curator** and Jenny Diaz as their **Events Manager**. Any questions, concerns, comments or other communication that any of the interested parties may have will be addressed with them.

Artist: _____

Address: _____

Phone: _____ e-mail: _____

Signature: _____ Date: ____/____/____

Curator/Events Manager: ____Dominick M Maino/ _____

Phone: ____773-368-8521 _____ e-mail: dmaino@ico.edu/ _____

Signature: _____ Date: ____/____/____

Owner: ____Stephanie Laxner Rybandt _____

Address: _ FANNIES 5040 W. Montrose Ave, Chicago, IL _____

Signature: _____ Date: ____/____/____